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**Coordinating Team Meeting – July 13, 2017, 2:00 p.m.
Star City Hall**

2:00 Welcome, Agenda Review, and Introductions

- Present: Tamsen Binggeli, Liz Paul, Erin Brooks, Julie Scanlin, Kati Carberry, Christy Meyer, Phil Bandy, Whitney Byrd (on phone); Guests Ava Isaacson (Idaho Rivers United) and Darin Taylor (City of Middleton)

Approve minutes from last meeting

- Julie moved, Whitney seconded, minutes approved

2:10 BREN Finance Update

- \$5,654.69 net revenue as of 7/11/17

2:15 Mayor Darin Taylor (Mill Slough Project Presentation)

- Mills Slough is part of the canal and drainage system that discharges to the middle reach of the lower Boise River near Middleton, Idaho.
- The project will re-route the current drainage system through a wetland and riparian area to remove phosphorus and sediment from entering the Boise River.
- Motion to write a letter of support, seconded, unanimous approved
- Erin will write the letter and send to the mayor.

2:45 Fundraising Committee Update (Tamsen)

- We have received cash sponsorships from The Freshwater Trust, Idaho Power and Boise Valley Fly Fishers!
- **It is time to follow up with people and organizations on the sponsor list.**

2:55 BOR Phase II Grant-Cottonwood Creek Daylighting Project

- Incorporation discussion (requirement of the grant); CT approved motion to incorporate at the May meeting.
- TU and BREN to bring money and in-kind services
- Boise Levey Funds needed, application is due soon. TU will apply.

- Liz to invite TU to come to the next meeting to go over details of project
- We will have a Brown Bag on the project this fall.

3:15 BREN Incorporation

- Bylaws required
- Need Directors & Officers insurance
- \$30 registration fee approved
- July 21st Board Meeting
 - Will approve bylaws
 - Decide when and how often to meet
 - Accounting (Tamsen)
 - Local attorney, Laird Lucas, will review bylaws
 - Resolution CT as standing committee authority to operate
- 2 CT members will also serve on the Board. Tamsen is currently only person doing both. Will see if a board member is also interested in serving on CT.
- Incorporate as BREN Inc. then register as 501C3
- Julie moved that the CT recommends the Bylaws to the board for their approval, with the understanding that 1) insignificant changes were fine, and 2) significant changes needed to come back to the CT.

4:15 501C3

- \$800 (approx.) fee to apply
- EIN-have to be a corporation, then adopt bylaws and pay fee to apply for 501C3, then IRS processes application
- Whitney moved, Julie seconded, approved

4:45 Elections

- Chel is stepping down from CT early, Liz moved to accept his resignation, seconded, approved.
- Not running for reelection-Bill Carr, Julie Scanlin, and Christy Meyer
- Tamsen will run the election this year
- We will have several openings for new CT members. Candidates were discussed. **Please send any ideas for candidates to Tamsen.**

4:55 BREN River Boogie Update

- Sponsors include IRS, Payette Brewery, and Shu's
- **Looking for volunteers for day of race**
- BREN CT to promote race and get registrations