



**Coordinating Team Meeting – March 9th, 2017, 2:00 p.m.
Nampa Public Library**

2:00 Welcome, Agenda Review, and Introductions

- Present: Tamsen Binggeli, Emiline Hogg (City of Nampa), Megan Dixon, Liz Paul, Erin Brooks (NRCS), Julie Scanlin, Kathy Peter, Mike Homza, Tom Chelstrom, Kati Carberry, Whitney Byrd (on phone)

Approve minutes from last meeting

- **Julie moved, Tom seconded, minutes approved**

2:10 BREN Finance Update

- \$4657.27 in bank
- 1 donation and 3 expenses

2:20 Erin Brooks Coordinating Team Nomination

- 10 responded to vote to elect her, meeting 2/3 requirement to elect a new Coordinating Team member. **Erin is officially elected.**
- Erin is filling the 2015-2017 position left vacant when Becky resigned

2:30 Fundraising Committee Update

2017 Sponsorship Campaign

- Need to constantly and consistently work on raising money. We have applied for some grants, but haven't had success so far since the first BOR grant. Have had some success with donations and sponsors. Passed around fundraising/sponsor list for people to sign up to contact groups. Asked for ideas for new contacts.
- Boise Watershed donates in-kind, along with other in kind donors. Focus on cash sponsorships.
- Make sure there is language about BREN accomplishments in sponsorship/donor info. Letter needs to be updated.
- Tamsen will update the letter, sponsorship package and sponsor list, and send it out to the Coordinating Team with instructions.
- Radio Boise KRBX will provide PSA. Boise State Public radio will match your cash payment for underwriting with additional radio spots.
- Idaho Gives? Fundraising committee will look into it.
- A percentage of tubing rental cost could come back to BREN. Or we could put up

a donation box near the rental station. Kati can talk with owner of Eply's.

- Host a fundraising house party
- Appeal to businesses along the river about flooding this year. People are being affected by the river in a way we've never seen before. Bardenay and Riverside hotel are supporters.
 - Upcoming Brownbag/workshop with floodplain managers
- What impact does the Zoo have on the Boise River? Perhaps they might want to help?

NFWF—Five Star and Urban Waters Hyatt Wetlands Grant Application

- Pulled in 10 partners to do weed eradication to enhance the wetland
- 2 components: 1) make a work plan for weed eradication and 2) develop a multi-cultural outreach plan engaging and working with refugees

BOR Grant Application for Cottonwood Creek

- Partnering with City of Boise to work on Cottonwood creek, new stream channel, divert cottonwood creek into new channel to improve water quality and fishery at Julia Davis Park.

2:40 BREN Incorporation Discussion

- Land Trust of the Treasure Valley is our fiscal sponsor; BREN is not incorporated.
- BOR grant requires that BREN be incorporated to receive the grant funds. Can wait to see if we are awarded the grant before incorporation.
- Would need a board of directors, articles of incorporation, by-laws, accounting/bookkeeping.
- Idaho Nonprofit Center has a lot of resources.
- First BREN will need to adopt a governance policy, by-laws, and determine who will serve on the Board of Directors. Then BREN can incorporate at the state level with Secretary of State to get an EIN. Lastly, BREN will have to go to the IRS to get federal status as a 501C3 giving us tax exempt status. Kathy Peter volunteered to do some research into the process. It is good to know the 501C3 requirements prior to developing the governance and by-laws so that you don't have to change it later.
- Liz thinks the board should be different from the Coordinating Team.
- **Megan moved that BREN move forward with the intent to incorporate, Mike seconded, consensus approved**
- In addition to incorporation, the grant required that the Coordinating Team agree to the terms of the grant/contract via an Official Resolution. A draft was submitted with grant. We must agree by consensus to approve the draft. TU is written in grant as project manager.
- **Julie moves to approve the draft resolution, Tamsen seconded, consensus.**

3:00 Action Plan and Work Tasks Overview

- Lakeview Park/Mason Creek Project (Erin). Rain garden/irrigation outreach project. Work to make it more accessible for the public.

- Discussion about Fish and Wildlife grant, could apply to help with Lakeview Park project? Also have considered the Indian Creek project Caldwell.
- Christy to discuss Anchor Statement Initiative
 - Meeting April 6, from 9-12am at The Freshwater Trust office
- Tamsen to discuss CT elections
 - Tamsen is running the elections this year since she is not up for re-election.
 - CT members serve 2-year terms; half the team is up for re-election at any given time, including Erin because she stepped in for Becky
 - We should continually be recruiting potential CT members
- Liz to discuss website blogs
 - 500-1000 words
 - Mike – Functionality of floodplains, stream restoration
 - Tamsen wrote a blog on high water flows
 - Julie – New river campus
 - Megan – Interview, canal system
 - Kathy - flood awareness/insurance
 - Liz – River Park phase 2
 - Erin - willow planting successes and how-to guide
 - Watershed day, learn about riparian zones along Wilson creek. Edible aquifers.
 - Kati - Harmful algal blooms, also June 29th brownbag
 - Chel - Discovery Park, safe for recreation at high flows sometime mid-April. Chel also plans to write about the water trail on a regular basis. Short blurb on each segment.
 - Megan – Senior class environmental studies. Student worked on blog that could be included.
 - Whitney - interviews and character story on Boise play wave
 - Chel - talked to Meridian Kiwanis. Emiline is involved with Treasure Valley Kiwanis. The Kiwanis focus on kid projects. Would be good to talk with Rotary/ Lions clubs. Next meeting pencil in time for Chel to do his presentation.

3:20 Committee Updates (Bash, Administration & Outreach)

Outreach

- Brown Bags
 - Invasive mussels, Dept. of Ag.
 - Nutrients in tributaries
 - Brownbag/workshop with floodplain managers
- Watershed Watch
- Display – College of Idaho (Megan)
- Field Trips/ float trips - discussion about return on investment, what do we want to get out of the field and float trips. Optional donation? Floating may not be

safe until end of July. A politician and bureaucrat float trip would be useful.

- Physical activity to engage Bren members - Volunteer activity that could occur on a yearly basis
- Indian Creek Festival, Caldwell mid-Sept. Kathy will call about it.

Bash

- The current plan is to have it at Esther Simplot Park
- Do a boat race or small triathlon some kind of fun activity that people of all ages can do. Cardboard boat race
- Looking into feasibility

Admin

- Liz, Whitney, Tamsen are on this subcommittee
- Megan is interested in learning

3:40 BREN membership

- Problem: what is the definition of member? It says in our governance procedures that it is someone who signs up to the website (back when we had the old website). That was how we tracked members.
- Now we have a new website and most people haven't signed in
- Discussion on how to continue to track members

4:10 Member and Public Comment Time